

**ST. LAWRENCE DISTRICT MEDICAL CENTRE  
ANNUAL GENERAL MEETING  
February 7, 2023  
Conference Room, Medical Centre, 1012 Prince Street, Lansdowne**

**Attendance:** Directors: Heather Cross, Leslie Truesdell, Conrad Walpot, Mary Ann Roberts and McKenna Modler.

**Regrets:** Director, Lynda Beckstead; Board Nominee, Michael Paquette, Clinical Director, Dr. John Erb.

- 1. CALL TO ORDER:** by the Chair, Heather Cross, 7:10 p.m.
  - All previous memberships terminate at this time. Everyone at this meeting has a declaration of eligibility for membership on file and by their presence or other indication has confirmed their desire to continue as members of the St. Lawrence District Medical Centre general membership. We have one additional declaration of eligibility and stated desire for membership from Michael Paquette.
  - All present are confirmed as having met the criteria for membership and are deemed eligible to vote at this meeting. Five members present meets the criteria for quorum for a general membership meeting.;
  
- 2. ADOPTION OF AGENDA – M/S Conrad Walpot/Mary Ann Roberts** that the agenda be adopted as circulated. **CARRIED**
  
- 3. MINUTES OF December 8, 2020 AGM** – Distributed in advance to all in attendance. Minutes were not read aloud. There were no questions, nor errors or omissions noted.  
**M/S Mary Ann Roberts/Leslie Truesdell** that the December 8th, 2020 Annual Meeting Minutes be adopted as circulated. **CARRIED**
  
- 4. 2021 FINANCIAL REPORT** – Mary Ann Roberts, Treasurer outlined the results of the Financial Reader’s Report as prepared by Mary Lou Losee. This report reflects the 2021 calendar year only. Discussion around the Mortgage held by the Township and the reported amount owing. Treasurer will clarify with Bookkeeper and/or accountant. Discussion around the reserves reflected in the Reader’s Report and whether the reporting might need revision going forward?  
  
**M/S Mary Ann Roberts/McKenna Modler** that the 2021 Reader’s Report be accepted as presented with the Treasurer to follow-up on mortgage balance and reserves for future reporting **CARRIED**
  
- 5. 2022 Year-end Update** – Treasurer, Mary Ann Roberts distributed the Bookkeeper’s final revisions for the 2022 year end Comparative Income Statement giving a more up-to-date status report on finances.

**M/S/ Mary Ann Roberts/Conard Walpot** that Mary Lou Losee be engaged to prepare the year end Reader’s Report for 2022 and any subsequent year-end reports due prior to the next Annual General Meeting.

**CARRIED**

6. **CHAIRMAN’S REPORT** – Distributed in advance to all in attendance. The written report recaps the period since the last Annual General Meeting at the end of 2020. Copy attached.

**M/S Heather Cross/ Leslie Truesdell** that the Chair’s written report on behalf of the Board recapping activities since the last AGM in 2020 be accepted and shared with the public through the PULSE Newsletter and on the Medical Centre Website with minor edits as suggested.

**CARRIED**

7. **Nominating Committee Report:**

In accordance with By-law VI, Section II, 1v the Board forms the Nominating Committee. At this time all Directors are deemed retired.

In accordance with By-law II – Section 1, the fixed number of directors is seven.

Lynda Beckstead, Heather Cross, Leslie Truesdell, Conrad Walpot Mary Ann Roberts and McKenna Modler are willing to stand for re-election. In addition the Committee puts forward the name of Michael Paquette. Michael has agreed to stand for election to the Board. These seven individuals have met the requirements of membership.

**M/S Mary Ann Roberts/Conrad Walpot** that the report of the Nominating Committee be accepted with the seven candidates named, now nominated to be Directors of the Board.

**CARRIED**

**M/S Leslie Truesdell/McKenna Modler** that the SEVEN NOMINEES, Lynda Beckstead, Heather Cross, McKenna Modler, Michael Paquette, Mary Ann Roberts, Leslie Truesdell and Conrad Walpot be acclaimed as the members of the 2023-2024 Board of Directors.

**CARRIED UNANIMOUSLY**

8. **ADJOURNMENT** – Meeting was adjourned, all business completed at 7:30 p.m.

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Heather Cross, AGM Meeting Chair

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Leslie Truesdell, AGM Recording Secretary